**St. Lawrence Catholic School**

**PTO Meeting Minutes**

**January 16th**

 **7pm**

1. **PRAYER**

Lead by V.P. Lynn Mahon @ 7:03pm

1. **INTRODUCTION OF OFFICERS**
* President – Susan Styf
* Vice President – Lynn Mahon
* Treasurer – Christina Barrett
* Secretary – Allison Hoover
* St. Lawrence Administration – Mrs. DiMercurio
* St. Lawrence Teacher Representatives – Ms. Cangemi, Ms. Federspiel
1. **PRINCIPAL’S REPORT (Read by Mr. Barker)**
	1. Catholic Schools Week is coming up.
* Multiple activities each day
* STUCO sponsoring a sucker pull M-F
* Open House is Sunday from 1-3
* Sign up genius open for Open House
* Teachers in classrooms by 12:30 for Open House
* Monday is blue/gold day and a basketball game
* Tuesday is favorite sports team day along with a reptile assembly
* Wednesday is Wacky Wednesday, Crazy Hair Day and Student Appreciation Day
* Thursday will be the Catholic Schools Liturgy in Detroit
* Thursday is also Comfy Cozy Day
* Friday is Dress Up Day and Bishop Bob will be hosting mass
* Austin Academy will also be at school on Friday helping with service projects
	1. Two $1 Jeans Days are coming up on Jan 17 and Jan 24.
	2. There is no school on Monday or Tuesday of next week.
	3. Cranbrook Planetarium is next week for K-8.
	4. We will be visiting different parishes throughout the next few weeks to market the school. We are encouraging students to come join in uniform to help market SLS.

**4. COMMITTEE CHAIRS AND REPORT**

 **Box Tops -** Nicole Elmes (no report)

**Christian Service** – Jill Coraci & Alkida Offer

* “Bucket Filling” is the current service project

**Christmas Shoppe** – Christina Brillati, Julie Brillati & Michelle Samartino (no report)

**Field Day** – Laurie Zacharevich

* Two volunteers secured to chair Fun Run (Wendy Cucinelle and Mia Kozak)
* Discussion over bounce house regulation for safer play
* Room mom to coordinate a colored shirt per grade for decorating
* Push for volunteers to man games this year
* Discussion of 8th graders role in field day
* Discussion over field day process improvements

**Fundraising** – Jill Coraci & Alkida Offer

* MOD Pizza on 1/26 – Van Dyke location only
* Two roller skating parties planned
* Discussion of rough outline for M2M Sale
* Lengthy discussion about fundraising committee roles in M2M Sale along with other PTO planned fundraising initiatives.
* Decision reached to focus on large and small fundraising opportunities to promote diversification in the fundraising portfolio

**Girls on the Run** – Jillian Fisher

(no report)

**Hospitality** – Alexis McKenzie

(no report)

.**Parent Enrichment –**Alkida Offer

(no report)

**Room Parent** – Lisa Kolpasky (no report)

**SCRIP** – Christa Lass (no report)

**Student Enrichment** – Gina DiRezze and Yvette Lanni

* “Air the Invisible Wonder” well received by students
* Reptile Assembly planned for Catholic Schools Week
* Edison Assembly discussed and approved
* Financial request process discussed

**Teacher Enrichment** – Chrissy Nihranz (no report)

**5. NEW BUSINESS**

1. Drawing for Gala ticket winner held; Karen Tanner is the winner!
2. **TREASURER’S REPORT**
3. The Box Tops funds were just deposited. We receive 2 checks per year from this program.
4. April 13th is the confirmed date for the Spring M2M Sale. We will be looking for volunteers for various posts, including bake sale, concessions, etc.
5. Any 2018 expenses should be submitted by the end of this month for the mid-year budget review.
6. I am requesting that any expenses for programming be vetted and approved by PTO prior to any chairperson committing funds.
7. Expense reports in general need to be cleaned up, there will be a posting with guidelines for appropriate expense reporting on the PTO Facebook page. All expenses are reconciled and reviewed in detail line by line prior to approval; the reports need to be cleaned up in order to make this process work.
8. Christmas shop went well and it looks like a break even for pass through costs.
9. **OPEN DISCUSSION**

Q: Is there any way to have a fundraising babysitting night?

A: PTO loves this idea, it is up for further discussion.

Q: Could there be a monthly bake sale by grade to fundraise?

A: Yes, we like the idea and will consider it.

Q: Any ideas for incentive prizes for Mustang Merit winners?

A: Yes, WWJD bracelets, 5 below gift cards, etc.